

RHS BC Mulch Committee Meeting --01/23/2008

Attendees: Duke Owen, Dick Nichols, Bob Taylor, Donna Nichols, Susan Weinstein, Carol Kennedy, Pat Donnelly, Lennie Melvin

Notes from our second Mulch Committee Meeting for the upcoming Spring Sale are presented here. We can always use additional input – so plan to attend our next meeting 02/20/2008.

These notes, as well as notes from our past meetings will be posted under the “Mulch Sale” tab of the Booster Club web site. www.rhsboosterclub.org If you want to make suggestions or ask questions please write to me at dukeowen@westat.com or call me at 301-738-3699 (work) or 301-774-3631 (home).

Go Rams!

/duke owen 2008 Mulch Sale Chair

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RHS BOOSTER CLUB – Mulch 2008 Committee
January 23, 2008
7:00 pm – RHS Staff Lounge
AGENDA

1. Welcome

Duke Owen -- Chair 04/05/2008 sale

Richard Nichols -- Chair for 2009

2. Review Summary from last meeting (and Previous Years as appropriate)

3. Committee Reports and Assignments

- Signs- Painting Lennie Melvin
 - Just need to change “14” to “5”. Future idea to have removable pieces
- Signs- Distribution/Pickup Pat Donnelly
 - and Ramon from last yr?
 - put up Mar 02
- Fliers creation/distribution/mailing Susan W
 - Will check on free mailing from MCPS, arrange for school label list
 - Donna will print labels from order excel file – Duke to provide
 - Target mailing for 03/01
- Web updates Brenda Hartman
 - Mailings and signs targeted at 03/01/2008
- Electronic Orders Howard Hartman
 - Will coordinate with Duke on location of payment
 - Will post form on booster web page, fees involved in pay pal processing
- Equipment Bob Taylor
 - All four of Bobs drivers from last year anxious to help again (\$200 driver fee each, but Bob donates trucks and gas !!!)
 - Will arrange with Rentals Unlimited for a fork lift (delivery and pick up)
 - Duke/Dick to confirm bobcat from Country Boy also available
 - Will check on price of renting pickup trucks for individuals that would like to do so as their “donation” to the cause
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- Volunteers (including SSL) Donna Nichols
 - Carol Kennedy will help with FORM parents
- Food Jeanine McGrath, Phyllis Taylor
 - No additional discussion

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- Lennie Melvin to advise, help as needed
 - Set-Up Duke Owen
 - Tents from Taylors, Booster Club, Wagner, Gamage (SusanW to confirm)
 - Tables from BC
 - Electrical for laptop
 - Pipe Band to do flowers again – location (Joni Donlon to coordinate)
 - On Site Day of Orders D Shelly, B Wahlbrink, Linda Goldstein
 - Will be set under separate tent like last year
 - On Site Truck Distribution Susan Weinstein
 - Smooth operation in 2006 will require about 3 others at tables
 - Safety and Signs Lennie Melvin
 - Has buckets
 - Carol Kennedy will help with additional signage
 - On Site Entertainment, Shirts Susan Weinstein
 - Susan to check with Debra for 99.5 on location 9-1
 - Bright t-shirts, not dated, fewer ordered, more in small size
 - On Site Excel Tabulations OPEN, duke will train
 - On Site Kid Supervision/Routing Pat Donnelly, Lennie Melvin
 - They want to work- just need to be pointed in the right direction
 - Drivers: Vlahakis, York, Holler, English ---- Volunteer list will grow this
 - Want people definitively signed up by Donna so we have vehicles to support the masses of kid helpers we have first thing- GOAL- get it going faster and smoother so no one is idle
 - Clean-Up OPEN
 - Including pallet stacking for easy pick up and accountability
 - Distribution of broken bags on site (hope to minimize)
4. Pricing –
- 2006 \$2.40 buy / 4.00 sell / \$10 deliver
 - 2007 \$2.50 / 4.00 / \$15.00
 - 2008 \$2.70 from Country Boy, \$4.25 sell / \$15.00 deliver
5. Leaf Gro
- Dick Nichols report- supplier contact left position
 - Size / Price --Follow up with Country Boy- they will help. 1 cu ft bag – sell for \$3.50/bag
 - Pre-sale only, plus minimal partial pallet on site
6. Enhancements/Changes
- Shirts- Any? Fewer? Color? (See above for detail, yes we will do)
 - Music on site (See above for detail, yes we will try to do)
7. Actions before next meeting
- a. Country Boy - Duke and Dick
 - b. Fliers – Duke to finalize and distribute to team, web, Susan to check on mailing
 - c. Rampage – Ann to coordinate with Daddone
 - d. Equipment – Bob to contact Rentals Unlimited
 - e. On site music – Susan to contact Debra
8. Next Meeting before 02/20/2008 at Duke's house